

St. Mary Bourne Parish Council
www.stmarybourne-pc.gov.uk

Notice of Meeting

**St Mary Bourne Parish Council will meet on
Tuesday 11th January at 19.30pm
In the Village Hall, Club Room**

***Currently due to Covid, members of public are requested not to attend but to submit any question to the clerk at clerk@stmarybourne-pc.gov.uk**

Agenda

- 1. Introduction led by the chair**
 - 2. Time allowed for public speaking**
 - 3. Receive apologies for absence**
 - 4. Declarations of interests**
 - 5. Minutes of Full Council meeting held on 13th December (previously circulated)**
 - 5.1 Approve the minutes**
 - 5.2 Review the status of actions agreed at the meeting**
 - 6. Receive reports from Borough & County Councillors**
 - 7. Governance**
 - 7.1 Receive HALC bulletins & newsletter – None Currently**
 - 8. Planning - NONE**
- Tree notices of intent for consultation at meeting NONE**

9.0 Finance

9.1 Approve monthly Bank accounts for December 2021

December 2021

Monthly accounts for December 2021						
Date	Received from/paid to	Total	Treasurers account	Business Bank Instant a/c	Fixed term deposit	Petty cash
30th November		£65,107.06	£1,174.99	£63,932.07		
Transfer agreed	9400					
Receipts						
	Other Precept Payment					
	Interest					
Payments						
	Payments to cover invoices - December (-)	9400				
07/01/222		£64,283.02	£5,851.00	£58,432.02	£0.00	£0.00
Closing balance at bank & in hand at 07/01/22		£64,283.02	£5,851.00	£58,432.02	£0.00	£0.00

9.2 Approve monthly accounts for December 2021

				£	£				1	2
Internet payments										
07/12/21	Ben Sawyer	Salary	Salary	921.29	0.00	200500	30291943			
05/01/21	Scofell Commercial Landscapes	Grounds maintenance		26708	823.99	164.79	601507	62031171	Missed Payment from September	
23/12/21	Scofell Commercial Landscapes	Grounds maintenance		27348	823.99	164.79	601507	62031171		
23/12/21	Premier Grounds & Garden Maintenance	Lengthsman		1284	1,620.00	270.00	600249	71341021		
23/12/21	Premier Grounds & Garden Maintenance	Lengthsman		1285	52.99	8.83	600249	71341021		
23/12/21	Premier Grounds & Garden Maintenance	Lengthsman		1299	405.00	81.00	600249	71341021		
07/12/21	HMRC	PAYE		663P 00168342	76.59	0.00	083210	12001039		
				Amount	4,723.85					
Expense Payments										
TBA	100m Tape for blocking spaces for Nativity				4.59					
TBA	Tape for repairing climbing frame				2.49					
	Wood for manhole									
Other Payments to be agreed at meeting										
	*Parish Council Insurance	Buildings Insurance		511993350	3,195.26		308012	19511668		
	*Parish Council Insurance	Liabilities Insurance		512014934	1,423.02		308012	19511668		
	Contribution to the Hill and Valley	50% increase payment			935.00					
	*insurance paid in December			Amounts	5,553.28					
Payments by direct debit										
				Amount	0.00					
				Total payments agreed	5,658.85					
Bank transfer agreed										
From:	Business Bank Instant Account No: 07335158	To Cover payments made above	Amount:	5,700.00		Signed:			RFO	
To:										Chair of meeting

- 10. Footpaths**
- 10.1 Any updates to be provided**

- 11. Flood & Emergency Group**
- 11.1 Any updates to be provided**

- 12. Highways**
- 12.1 Manhole Cover by pavilion – Short term fix with weather resistant wood**
- 12.2 Update on Spring Hill development**

- 13. Recreation Ground and Lake**
- 13.1 Update from Play Park group**
- 13.2 Repair of fence around the lake after tree felling**
- 13.3 Consider extension of Scofell contract from 1st April**
- 13.4 Activities organised by HIOW Trust**
- 13.5 Discussion around lake walk for school children/pontoon build**

- 14. Toilets – update on Public Toilets**

- 15. Parish office discussion – possible extension due to PC May election**
- 15.1 Parish Elections – communication around dates**

The dates of the next meetings:
 Full Council meeting — 11th January 2022

8th February 2022
 8th March 2022
 12th April 2022

Finance Meeting – 25th January

Ben Sawyer, Clerk, St Mary Bourne Parish Council
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