

**St. Mary Bourne Parish Council**  
[www.stmarybourne-pc.gov.uk](http://www.stmarybourne-pc.gov.uk)

**Notice of Meeting**

**St Mary Bourne Parish Council will meet on  
Monday 13<sup>th</sup> December at 19.30pm  
In the Village Hall, Club Room**

**Please note change of date**

**\*Currently due to Covid, members of public are requested not to attend but to submit any question to the clerk at [clerk@stmarybourne-pc.gov.uk](mailto:clerk@stmarybourne-pc.gov.uk)**

**Agenda**

- 1. Introduction led by the chair**
- 2. Time allowed for public speaking**
- 3. Receive apologies for absence**
- 4. Declarations of interests**
- 5. Minutes of Full Council meeting held on 9<sup>th</sup> November (previously circulated)**
  - 5.1 Approve the minutes**
  - 5.2 Review the status of actions agreed at the meeting**
- 6. Receive reports from Borough & County Councillors**
- 7. Governance**
  - 7.1 Receive HALC bulletins & newsletter – None Currently**
- 8. Planning**
  - 8.1 Planning consultation for**

|              |   |
|--------------|---|
| <b>8.1.1</b> | 21/03522/HSE<br><br>Hill View Stoke Hill Stoke SP11 0LT<br><br>Erection of first floor involving raising of the roof with dormer windows to the front, side and rear elevations and rooflights to the side elevations |
|--------------|---|

|              |  |
|--------------|--|
| <b>8.1.2</b> | <p>21/03479/ROC</p> <p>Bourne Court &amp; Bourne Court Cottage Upper Link<br/>St Mary Bourne Andover Hampshire</p> <p>Variation of conditions 1, 5, 6 and 9 of<br/>20/01099/FUL to make amendments to tennis<br/>court, hard and soft landscaping and tree protection<br/>measures</p> |
|--------------|--|

## 8.2 Tree notices of intent for consultation at meeting

|              |  |
|--------------|--|
| <b>8.2.1</b> | <p>T/00628/21/TCA</p> <p>Application for works to trees growing in a<br/>conservation area<br/>Proposal: T1 Field Maple: fell.<br/>At 1 Stud Farm, St Mary Bourne, Andover</p> |
|--------------|--|

|              |  |
|--------------|--|
| <b>8.2.2</b> | <p>T/00610/21/TCA</p> <p>T1 holly: crown reduce all round by 0.5m leaving an<br/>approx. Finished height of 8.5m with a crown<br/>spread (radius) of 5m.<br/>At Tillydown cottage , Lower Link, St Mary Bourne</p> |
|--------------|--|

## 9.0 Finance

### 9.1 Approve monthly Bank accounts for December 2021

#### November 2021

| Monthly accounts for November 2021            |   |                   |                    |                           |                    |              |
|---|---|-------------------|--------------------|---------------------------|--------------------|--------------|
| Date  | Received from/paid to                     | Total             | Treasurers account | Business Bank Instant a/c | Fixed term deposit | Petty cash   |
| <b>30th November</b>                          |   | <b>£71,008.75</b> | <b>£2,677.29</b>   | <b>£68,331.46</b>         |                    |              |
| Transfer agreed                               |   |                   |                    |                           |                    |              |
| <b>Receipts</b>                               |   |                   |                    |                           |                    |              |
|   | Other Precept Payment                     |                   |                    |                           |                    |              |
|   | Interest                                  |                   |                    |                           |                    |              |
| <b>Payments</b>                               |   |                   |                    |                           |                    |              |
|   | Payments to cover invoices - December (-) | -3000             | £3,000.00          |                           |                    |              |
| <b>05/11/2021</b>                             |   | <b>£73,686.04</b> | <b>£5,677.29</b>   | <b>£68,008.75</b>         | <b>£0.00</b>       | <b>£0.00</b> |
| Closing balance at bank & in hand at 05/11/21 |   |                   |                    |                           |                    |              |
|   |   | £73,686.04        | £5,677.29          | £68,008.75                | £0.00              | £0.00        |

### 9.2 Approve monthly accounts for December 2021

|   |  |                                       |               |                 |         |        |                  | 1 | 2 | 3 |
|---|--|---------------------------------------|---------------|-----------------|---------|--------|------------------|---|---|---|
| <b>Internet payments</b>                      |  |                                       |               |                 |         |        |                  |   |   |   |
| 07/12/21                                      | Ben Sawyer                                 | Salary                                | Salary        | 921.29          | 0.00    | 200500 | 30291943         |   |   |   |
| 07/12/21                                      | Scofell Commercial Landscapes              | Grounds maintenance                   | 26088         | 823.99          | 164.79  | 601507 | 62031171         |   |   |   |
| 07/12/21                                      | Premier Grounds & Garden Maintenance       | Lengthsman                            | 1284          | 1,620.00        | 270.00  | 600249 | 71341021         |   |   |   |
| 07/12/21                                      | Premier Grounds & Garden Maintenance       | Lengthsman                            | 1285          | 52.99           | 8.83    | 600249 | 71341021         |   |   |   |
| 07/12/21                                      | HMRC                                       | PAYE                                  | 663P 00168342 | 76.59           | 0.00    | 083210 | 12001039         |   |   |   |
|   |  | <b>Amount</b>                         |               | <b>3,494.86</b> |         |        |                  |   |   |   |
| <b>Expense Payments</b>                       |  |                                       |               |                 |         |        |                  |   |   |   |
| TBA   | 100m Tape for blocking spaces for Nativity |                                       |               | 4.59            |         |        |                  |   |   |   |
| TBA   | Wood for manhole cover                     |                                       | TBA           |                 |         |        |                  |   |   |   |
| <b>Other Payments to be agreed at meeting</b> |  |                                       |               |                 |         |        |                  |   |   |   |
|   | Parish Council Insurance                   | Liabilities and Buildings             |               | 4,618.28        |         |        |                  |   |   |   |
|   | Contribution to the Hill and Valley        | 50% increase payment                  |               | 935.00          |         |        |                  |   |   |   |
|   |  | <b>Amounts</b>                        |               | <b>5,553.28</b> |         |        |                  |   |   |   |
| <b>Payments by direct debit</b>               |  |                                       |               |                 |         |        |                  |   |   |   |
| 07/12/21                                      | BT   | Telephone                             | GB19582812    | 64.37           |         |        |                  |   |   |   |
| 07/12/21                                      | Business Stream (Water)                    | Water Bill                            | 2726615&      | 52.10           |         |        |                  |   |   |   |
| 07/12/21                                      | Southern Electric                          | Bowls Club Electric                   | 747110410     | 154.38          |         |        |                  |   |   |   |
| 07/12/21                                      | Southern Electric                          | Cricket Club Electric                 | 605697801     | 98.51           |         |        |                  |   |   |   |
|   |  | <b>Amount</b>                         |               | <b>369.36</b>   |         |        |                  |   |   |   |
|   |  | <b>Total payments agreed</b>          |               | <b>3,864.22</b> |         |        |                  |   |   |   |
|   |  | <b>Total payments to be discussed</b> |               | <b>9,417.50</b> |         |        |                  |   |   |   |
| Bank transfer agreed                          |  |                                       |               |                 |         |        |                  |   |   |   |
| From:   | Business Bank Instant Account No: 07335158 | To Cover payments made above          | Amount:       | <b>4,000.00</b> | Signed: |        | RFO              |   |   |   |
| To:   |  |                                       | Amount:       | <b>9,500.00</b> |         |        | Chair of meeting |   |   |   |

### 9.3 Insurance Renewal

### 9.4 Hill and Valley increase in charges

- 10. Footpaths**
  - 10.1 Any updates to be provided**
  
- 11. Flood & Emergency Group**
  - 11.1 Any updates to be provided**
  
- 12. Highways**
  - 12.1 Jubilee Light Repair – This should be complete by the next meeting**
  - 12.2 Manhole Cover by Cricket Club – Short term fix with weather resistant wood to cover manhole**
  - 12.3 Introduction of 20mph speed limits through Hampshire villages**
  
- 13. Recreation Ground and Lake**
  - 13.1 Update from Play Park separate group**
  - 13.2 Repair of fence around the lake**
  - 13.3 Football matches on rec Boxing Day and New Year's Day**
  
- 14. Toilets – update on Public Toilets**
  
- 15. Good News Stories – End of year**

The dates of the next meetings:  
Full Council meeting — 11<sup>th</sup> January 2022

8<sup>th</sup> February 2022

8<sup>th</sup> March 2022

12<sup>th</sup> April 2022

**Ben Sawyer, Clerk, St Mary Bourne Parish Council**  
Tel: 01264 738039 Email [clerk@stmarybourne-pc.gov.uk](mailto:clerk@stmarybourne-pc.gov.uk)