



## Parish Council Meeting Minutes

held on Tuesday 12<sup>th</sup> November 2024 at 19.30, in the Main Hall, Village Centre.

Present: Cllrs Dave Burlison, Bridget Culley, Jeanette Davies, Patrick Foote (Chair), Phil Jeffrey, Ed Makgill, Glenda Mew, Dave Peart (Vice-Chair).

In attendance: Parish Clerk, Maxine Owen

Members of the Parish: 2

Meeting start: 19:30

**347. Introduction led by the Chair:** General Welcome and thank you for those members of public attending.

**348. Time allowed for public speaking:**

**Planning Process:** The members of the public (MOP) present did not have anything to raise. Cllr Davies initiated a discussion amongst the councillors (because of contact made by MOPs that were not present at the meeting) about the current process followed by the Planning Committee. Cllr Davies advised that she felt that the PC could be more transparent on planning decisions. The current process was explained, and it was agreed that the planning section of the PC website should be reviewed and the information there expanded. The real-time information on planning applications can be found on the BDBC website, and can be filtered to show a specific parish. SMBPC are currently meeting their statutory obligations in planning. It was suggested a quarterly meeting of the Planning Committee could be held.

**ACTION:** Review the planning section of the PC website – **Cllr Jeffrey**

**ACTION:** Write statement on current process with instruction on use of BDBC website - **Clerk**

**349. Apologies for absence:** Cllr Randall

**350. Declarations of interest:** None. Short discussion on how and when Declarations of Interest are made by councillors and how they are recorded when related to planning. The clerk confirmed that SMBPC meets all statutory requirements on record keeping for this.

**351. Receive reports from Borough & County Councillors:** Apologies from Cllr Perry but key elements of her report sent through and read out by the clerk:

£5 pa increase per household in the borough's share of council tax

£3.82M increase in waste and recycling to deliver from Oct 2025 weekly food waste collection and fortnightly grey & recycling collections. Glass recycling will end once Hampshire County Council's (HCC) new co-mingled disposal service comes into effect ie glass mixed with recycling.

£1.02M to make the boroughs Green Team permanent.

£590K to improve housing & homelessness services

61% increase in EV charging rates below 45KW to meet cost of provision

5% increase in car parking charges

Most other fees to increase by 3%

Community Waste Skips, proposed as an amendment to last year's budget, to be dropped as 'not aligning with priorities of the council plan to reduce waste and increase recycling'

Increase weed sprays from 2 to 3 per annum

Increase in Parish litter grant by £70K next year and rising £10K pa in next two years

The proposals pre-date the Chancellor's budget so don't take into account the Employer NIC and minimum wage increases. The Govt has not explicitly said it will reimburse these extra costs but

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Signed Cllr Patrick Foote      Date: 13<sup>th</sup> December 2024



there is £1BN for local government services.

**ACTION:** Investigate Community Waste Skips to check whether this includes the PC's bulk bin behind The Boundary - **Clerk**

**352. Minutes of Full Council meeting held 8<sup>th</sup> October 2024**

352.1 All agreed the latest draft minutes were a true record of the meeting on 8<sup>th</sup> October 2024.

**Approved: Proposed: Cllr Jeffrey, seconded: Cllr Peart**

352.2 The Action List was pre-circulated with the Agenda with updates. Clerk requested that councillors review and feedback any amendments.

**ACTION:** Update and circulate Action List - **Clerk**

**353. Finance:**

353.1 Bank Balances on 05/11/2024

Account A: £178,526.85

Account B: £4,592.31

Account C: £20,471.66 (Investment Account)

TOTAL: £203,590.82

353.2 The clerk advised that a CIL Payment has been received on 28.10.24 from BDBC £50,064.52.

353.3 The Budget for Financial Year 1<sup>st</sup> April 2025 – 31<sup>st</sup> March 2026 was approved. Discussed, amended and approved in principle by the Finance Committee on 06.10.24. Brought to Full Council in this meeting for approval.

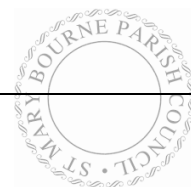
**Approved: Proposed: Cllr Mew, seconded: Cllr Jeffrey**

353.4 Insurance Renewal approved for 24.12.24 start. 2<sup>nd</sup> year of 3 year agreement, so inflationary increase. No material changes to assets from last year. £2589.52.

**Approved: Proposed: Cllr Foote, seconded: Cllr Peart**

353.5 Clerk advised that Lloyds Bank are changing our transactional account to a Community Account. It will bring a monthly charge of £4.25. There are other charges advised but none apply as SMBPC have less than 100 transactions per month. Unanimous agreement that there was no need to change bank account provider at this point.

353.6	Earmarked Reserves	
	£28,715.00 CIL Funds for Car Park reinstatement	
	£50,064.52 CIL	
	£9,440.00 Lottery Grant	
	£27,187.23 Greenham Trust Grant Play Area	
	£2,340.00 Lengthsman extra hours (6 hours each of 13 parishes @£30/hr)	
	£2,786.34 Stoke Play Areas	
	£7,860.80 Lengthsman Grant	
	£24,000.00 3 Months running costs at Approx £8000 per month.	
	<b>TOTAL: £149,607.55</b>	
	Changes from last month: Receipt of CIL \$50,064.52. Lengthsman £2203.20 paid. £2786.34 Stoke Play Area repair paid.	
	<b>Available Funds: TOTAL: £53,983.27 (Bank Balances – Reserves)</b>	



**353.7 Payments & Receipts for Approval made in October 2024.  
Proposed: Cllr Foote, seconded Cllr Jeffrey**

TYPE	DATE	PAYEE	AMOUNT	REMARKS
BACS	02/10/2024	Cllr J E Davies	£29.97	Expenses – Plants for War Memorial Garden
BACS	04/10/2024	Infinity Playgrounds Ltd	£2786.34	Play Equipment repair Stoke
BACS	09/10/2024	SSE Energy Ltd	£81.80	
BACS	10/10/2024	Scofell Landscapes	£902.70	Grounds Maintenance
BACS	10/10/2024	SMB Village Centre	£130.00	Office Hire October 2024
BACS	10/10/2024	Premier	£2203.20	Lengthsman for Cluster
BACS	10/10/2024	Nick Culhane Highways Consultant	£552.00	Parking Maps of Village Centre
BACS	18/10/2024	The Sign Shed	£22.10	No Parking Sign
BACS	21/10/2024	SMB Cricket Club	£3500.00	Invoice for Wicket Maintenance Grant.
BACS	31/10/2024	M Owen	£1229.44	Clerk's Salary October 2024
BACS	31/10/2024	HMRC	£145.36	Tax & NI October 2024
BACS	31/10/2024	Kathryn Redfern	£200.00	Welcome Evening Grant 2024
<b>TOTAL</b>			<b>£11,782.91</b>	

**Receipts**    £110.50 Bank Interest Acc A  
                   £43.40 Bank Interest - High Interest Acc C  
                   £750.00 Rent from Ninny's for October 2024  
                   £860.53 Fishing Syndicate Q3 2024  
                   £50,064.52 CIL Payment

**354 Planning:**

354.1 – Summary List Of applications since last meeting shown below. These are the responses from the Parish Council, not the final decision from BDBC. Applications sent through since the publication of the agenda may be added for discussion dependent on the required consultee response time and will be recorded in these minutes.

Response Date	App Reference	Address	Type	Consultee Response
24/10/2024	T/00490/24/TCA	Trestan Cottage, SMB	Trees	No Objection
05/11/2024	T/00507/24/TCA	The Old Orchard, SMB	Trees	No Objection
06/11/2024 Extension 15.11.2024	24/02346/HSE	2 Clayton Mews	Replacement Garage	Objection*
08/11/2024	24/02386/AGPD	Land at Wadwick Bottom	Permitted development enquiry Only	No Objection
13/11/2024	24/02404/FUL	Middle Wyke Farm	Replacement Barn	No Objection
20/11/2024	T/00534/24/TCA	Batsford House, SMB	Trees	No Objection
20/11/2024	24/02392/LBC	Old Farmhouse, Stoke	Listed Buidling Consent. Exterior Renovations	No Objection

354.1        \* The application 24/02346/HSE 2 Clayton Mews was discussed at the meeting. A vote was



taken as follows: 1 x Absent, 1 x Abstention, 7 x Objection

**ACTION:** Write statement to accompany consultee response to BDBC – **Clerk**

**ACTION:** Review and approval of statement for submission deadline on 15.11.2024– **Planning Committee**

354.2 Three applications shared on Facebook since last meeting.  
All applications listed in 354.1 with the exception of the Applications relating to Trees in a Conservation Area (Those application references ending TCA) and the Permitted Development enquiry at Wadwick (Application ending AGPD).

354.3 Cllr Foote advised that there was a significant application at Apsley/Andover Down. (24/02275/OUT) 45 homes. This could bring significant pressure on our parish, the doctor's surgery, the school, and the B3400. It is in the parish of Hurstbourne Priors (HBP) so SMBPC has not been officially consulted on the application. Cllr Foote asked everyone to look at the application, and to take their own view. HBP chair is looking for support from neighbouring parishes with this, and HBP will be objecting in their official capacity.

### **355 Highways & Footpaths:**

355.1 The Clerk advised that there hasn't been an update from Highways yet on the clearance of grips reported for Egbury Road and Bourne Hill (Roman Road). The Flood and Water Management team from HCC have been in touch for further information because of the regular flooding of The George and the storm water reaching the Bourne.

A discussion was had about the run-off from the construction at Breach Farm, and the state of the track.

Cllr Makgill suggested that this should be followed up with Highways, it is their responsibility to sort issues on the Highway, and HCC would need to correspond with the developers, and owners.

Cllr Makgill recommended we look at getting a quote for getting all grips in the Parish maintained. This might be quicker than waiting for Highways to mobilise, if SMBPC offer to organise it, HCC should pay for it. Precept money can not be used because the taxpayer have already made their contribution to HCC, so should not pay again.

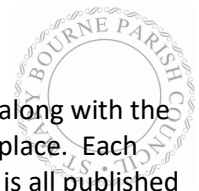
**ACTION:** Report Breach Farm storm water issues to Highways – **Clerk**

**ACTION:** Obtain quotes for grip clearance – **Clerk & Cllr Makgill**

355.2 Cllr Foote updated the PC on his meeting with Andrew Eastwood, the Managing Director of Vitacress in October. He was reassured that Vitacress do see that they have a responsibility in the community. They are concerned about the pedestrian access to the village of SMB from St Mary's Hill. They do have a concern over contamination of the cress beds if a public footpath is brought near to them but was open to options including screening. Andrew Eastwood advised that Vitacress were looking to do a large amount of tree & hedge maintenance along the perimeter including one of the dangerous bends, and particularly there were looking to reduce the height of vegetation to make it safer. The key message from Cllr Foote was that there is lots going on, and things in progress to make improvements for the community.

### **356 Flood Emergency Group (FEG):** (Any queries please email: [flood@stmarybourne.org](mailto:flood@stmarybourne.org))

356.1 Cllr Burlison updated the PC that a meeting with Southern Water's Wastewater Director, Jon Pedicud recently had been a success, with many ongoing issues raised, responsibility nominated to the appropriate person within SW, and most queries answered. Many of the smaller jobs in the valley have been done, and as the CCTV team revisit some areas, and are finding problems, they are being repaired as they go. The three main larger repairs are now left to do. Some are already being worked on (the work at the Bourne Valley Inn (BVI), requiring the



current closure, and the work required at Applegate will start on 25<sup>th</sup> November along with the work at Holdaway Cottages. All permits and Listed Building consents are now in place. Each week SW are sending through information on what is happening where, and this is all published on the PC's website and links to the information on the PC's Facebook page.

SW have also been in contact with Highways at HCC to get them to do some jetting and rodding overdue, and this is now scheduled for the next few weeks.

Cllr Makgill advised that the bund at Spring Hill Lodge had now been completed by the Environment Agency (EA).

An MOP in attendance asked about the repair to the verges that had been promised. Cllr Burlison took the action to follow up with SW on the next call between the PC and SW scheduled for Wednesday.

**ACTION:** Chase SW for an update on the Verge Repairs – **Cllr Burlison**

### **357 Lake:**

357.1 Cllr Culley advised that the next Lake Meeting will be on Tuesday 26<sup>th</sup> November 2024 at 7pm in the Main Hall of the Village Centre. An agenda would be published around a week before.

Cllr Culley advised that the Lake Working Group (LWG) had delayed the volunteer day until Spring. There was very little that volunteers could do at the moment within the lake surround.

**ACTION:** Create and Publish Agenda for Lake Meeting – **Clerk & Cllr Culley**

357.2 The Clerk advised that she had made contact with the Site of Importance for Nature Conservation (SINC) Programme Manager, Dr Sarah Callegari, to understand how the proposed status would affect the management of the Lake Area and confirmed that there wouldn't need to be any changes in the way the Lake is looked after. SINC status would just add another layer of protection to the area against development. The clerk advised that she now had the contact details of those involved if there were future enquiries, and has provided our contact with a copy of the Covenant and Fishing Syndicate License just for their records. The Programme Manager recommended that the Management Plan is shared with them once approved by the PC, again just for their information only.

357.3 Cllr Culley advised that the meeting with the Fishing Syndicate on 16.10.24 was well attended. Charlotte Rimmer is putting together the minutes from that meeting, and Cllr Culley will update the full council in due course. On 19<sup>th</sup> November there is a meeting with Watercress & Winterbourne's Maggie Shelton to discuss the future of the organization which representatives of the PC have been invited to.

**ACTION:** Obtain meeting details from Charlotte Rimmer – **Cllr Culley**

357.4 The Clerk has been in contact with The National Lottery (TNL) about the return of the £9440 currently held in reserves for the Lake Hide. Since this meeting the TNL have offered an opportunity for us to amend our intentions for the grant and should ideas meet with their approval the grant may not need to be returned. The Lake Working Group will need to put together an alternative proposal to submit.

**ACTION:** Put together alternative proposal for Lake Hide Grant – **Lake Working Group**

### **358 Recreation Ground:**

#### **358.1 Update on Play Area Project:**

As a follow-up from last months meeting the Clerk advised that she had now heard from BDBC planning and the planned changes to the Play Area in SMB would require a planning application. The planning officer advised that it should be straight forward and could easily be managed without a planning consultant, as long as drawings and location plans were to scale.



It was then decided that the application should include a section of the current MUGA footprint to extend the number of parking spaces. It was agreed by all that it was the best way to future proof the area for the community as parking would always be limited, but this would be an opportunity to maximise it. The clerk & Cllr Burlison will work with Amelda de Segundo and Laura Davis to put the application together.

**ACTION:** Prepare Application – **Play Area Project Team**

### 359 Other Business

359.1 **Elm Project Hampshire Forest Partnership:** Clerk advised that an application for trees to plant in the parish had been accepted by the Hampshire Forest Partnership. 4 disease resistant Elm trees have been requested and will be collected and planted in January 2025. Three will be in the lake surround and one in the tree line at the back of the Recreation Ground in SMB. The trees will be monitored into the future as part of the project.

**ACTION:** Share details of the project on PC Website – **Clerk**

359.2 **Stoke Parish Noticeboard:** The Clerk advised that she would no longer display the minutes on the Stoke Noticeboard, and a notice to this effect is displayed there now. Minutes are always available from the PC website or copies can be obtained by contacting the clerk, or any councillor who can notify the clerk. The noticeboard needs replacing as it is no longer weatherproof. Should there be a demand from Stoke residents for a new parish noticeboard, then a replacement will need to be considered.

**ACTION:** Monitor need for replacement noticeboard– **Clerk**

359.3 **Speed Device Update:** Cllr Randall has made contact with the Road Safety Team at HCC and has shared documentation with the clerk on the process required to move this project forward. A couple of suppliers have also sent through quotes for purchase of new devices. HCC are piloting a scheme to lend parishes some refurbished devices they have, and it is probably appropriate to be part of this before buying devices. The Clerk reiterated that the challenging part of the project is likely to be finding suitable places and gaining HCC and land owner permission to install street furniture to accommodate the devices.

Cllr Peart is working to get the parish's original device operative again, and thank you to a few MOPs who have offered their help with this project, including one present at the meeting.

**ACTION:** Test original device and check it is working – **Cllr Peart**

359.4 **MUGA Parking:** After discussions the following dates/times were decided for MUGA overspill parking:

The Film each month – No, most people walk, never needed to be open before.

RDA 20<sup>th</sup> Nov – Yes

Cricket Event 23<sup>rd</sup> Nov – Yes – 70+ attendees expected

FOTS Christmas Fair 29<sup>th</sup> Nov – Yes – store holders parking most of the day.

**ACTION:** Advise requestors – **Clerk**

359.5 **Smart Meters:** The Clerk advised that all Parish Council meters had now been changed to Smart Meters. Two in the Pavilion, one in the MUGA shed.

359.6 **The Boundary Sign:** Cllr Burlison advised that The Boundary wished to update its sign at the entrance to Bourne Meadow. **All Councillors agreed this was fine.** Cllr Burlison also advised that The Boundary Committee were investigating the feasibility of putting additional signs further away from Bourne Meadow to direct visitors in. Hampshire Highways are likely to have input on this, so Cllr Burlison will update as this moves along.



**Date of next meeting: Tuesday 10<sup>th</sup> December 2024 at 19:30**

**Meeting End: 21:17**