



Agenda for the St Mary Bourne Parish Council ordinary meeting
held on Tuesday 11th March 2025 at 19.30
in the Village Centre, Clubroom

Agenda

- 400 Introduction led by the chair
- 401 Time allowed for public speaking (3 mins per person to maximum of 15 mins)
- 402 Receive apologies for absence
- 403 Declarations of interest/Conflict/Vested
- 404 Receive reports from Borough & County Councilors
- 405 Minutes of Full Council meeting held on 11th February 2025 (pre-circulated)
 - 405.1 Approve the last minutes
 - 405.2 Confirm any updates on outstanding actions from previous meetings
- 406 Governance
 - 406.1 Update on Councillor Vacancy – Election or Co-option advised by BDBC
 - 406.2 Year end – Approve Asset Register Amendments
 - 406.3 Request to approve in principle two meters to one in Pavilion (Daily standing charge saving)
- 407 Finance
 - 407.1 Confirm Balances in all Accounts: 02/02/2025
 - Account A: £164,114.56
 - Account B: £1,137.48
 - Account C: £20,630.61
 - TOTAL: £185,882.65
 - 407.2 Grant Request of £850.00 from Bournefest 25 (pre-circulated)
 - 407.3 New contract with SSE Energy Ltd for MUGA & Pavilion to start 01.04.25
£0.91342414/day £0.25060859/kWh
 - 407.4 Request to approve in principle two meters to one in Pavilion (Daily charge saving)
 - 407.5 New Signatory for the Bank Account

407.6 Earmarked Reserves
£50,064.52 CIL
£9,440.00 Lottery Grant
£60,279.48 Greenham Trust Grant Play Area (incl Car Park Reinstatement)
£2,340.00 Lengthsman Extra Hours (6 hours each of 13 parishes @£30/hour)
£3,216.80 Lengthsman Grant
£24,000.00 3 Months running costs at Approx £8000 per month.
TOTAL: £148,340.80
Changes from last month: Payment from Greenham Trust & Big Breakfast to Play Area Reserves £32,092.25; Lengthsman £1080.00 Paid.

TOTAL Available: £36,541.85

407.7 Payments & Receipts for Approval made in **February 2025**

TYPE	DATE	PAYEE	AMOUNT	REMARKS
DD	03/02/2025	SSE Energy Ltd	£22.35	
DD	07/02/2025	Scottish Water	£16.92	
BACS	07/02/2025	Maxine Owen	£262.09	Expenses – Big Breakfast Costs, Mobile Phone, Printer Ink x 3m, Litter Pick accessories
DD	11/02/2025	SSE Energy Ltd	£123.38	
BACS	12/02/2025	Scofell Landscapes	£902.70	Grounds Maintenance
BACS	12/02/2025	SMB Village Centre	£130.00	Office Hire
BACS	12/02/2025	Premier Grounds	£1080.00	Lengthsman for Cluster
BACS	12/02/2025	Eclipse Pest Control	£130.00	Quarterly payment
BACS	12/02/2025	Hill and Valley	£1008.00	Grant payment for Parish Contribution to printing annually
BACS	27/02/2025	Greenham Trust	£1958.00	Transaction to Good Exchange to add HCC Grant to fund total (will return Mid March)
BACS	27/02/2025	Hampshire Flag Company	£174.00	Site survey for new flagpole
BACS	28/02/2025	Maxine Owen	£1229.44	Clerk's Salary February 2025
BACS	28/02/2025	HMRC	£145.36	Tax & NI February 2025
BACS	28/02/2025	Harewood Independent Surveyors	£1080.00	Condition Report for Pavilion
		TOTAL	£8,262.24	

Receipts £134.64 Bank Interest Acc A
 £36.38 Bank Interest Acc C
 £750.00 Rent from Ninny's for February 2025
 £32092.25 Return of CIL & Big Breakfast - Greenham Trust for Play Area Project
 £860.50 Q4 Fishing Syndicate Agreement Payment
 £1958.00 Grant from Hampshire County Council – Play Area Project

408 Planning:

408.1 Summary List of applications since last meeting shown below.

Response Date	App Reference	Address	Type	Consultee Response
10/03/2025	25/00097/LDEO	Horse Paddock, Stoke Rd, SMB	Certificate of Lawfulness	No Objection
06/03/2025	25/00241/FUL	Hilliers Farm Estate, Upper Wyke	Barn to Residential	No Objection
10/03/2025	T/00084/25/TCA	Swampton House, SMB	Trees	No Objection
10/03/2025	T/00086/25/TCA	Highland House, Stoke	Trees	No Objection
13/03/2025	25/00297/FUL	Valley Farm, Stoke	Replacement Dwelling	No Objection

408.2 Three applications shared on Facebook since last meeting.

Declaration of Interest from Cllr Jeffrey relating to 25/00097/LDEO.

- 409 Highways & Footpaths - Update
- 410 Flood - Update
- 411 Lake - Update
- 411.1 Clerk Annual Agreement with Fishing Syndicate for Approval (pre-circulated)
- 412 Recreation Ground
 - 412.1 Clerk Quote for Fence – replacement like for like vs new style suggested by SMBCC
 - 412.2 Clerk Community Space/ Play Area Project Update
 - 412.3 Clerk Approve quote for larger bin
 - 412.4 Clerk Approve quote for new flagpole & suggestions for flags etc
 - 412.5 Clerk Approve quote for new benches and installation
 - 412.6 Clerk Condition Report on Pavilion – Survey scheduled for 8th April 2025
- 413 Other Business:
 - 413.1 Clerk MUGA Parking requests:
Saturday 9th August 2025 from 2pm – Wedding in church, Reception in SMB
Tuesday 10th June 2025 from 1pm – 3pm – Wedding in church, Reception elsewhere.
 - 413.2 Clerk The Pound
 - 413.3 Clerk Litter Pick Dates – Sat 15th March SMB, Sun 23rd March Stoke
 - 413.4 Clerk Use of Recreation Ground Friday 18th July
 - 413.5 Clerk Flood Plain Restoration Project Meeting 14th March 6pm -7pm
 - 413.6 Clerk Monday 31st March – Southern Water Community Meeting

Date of Next Meeting: Tuesday 8th April 2025