



Agenda for the St Mary Bourne Parish Council ordinary meeting
held on Tuesday 10th September 2024 at 19.30
in the Village Centre, Club Room

Agenda

- 319 Introduction led by the chair
- 320 Time allowed for public speaking (3 mins per person to maximum of 15 mins)
- 321 Receive apologies for absence
- 322 Declarations of interest/Conflict/Vested
- 323 Receive reports from Borough & County Councilors
- 324 Minutes of Full Council meeting held on 9th July 2024 (pre-circulated)
 - 324.1 Approve the last minutes
 - 324.2 Confirm any updates on outstanding actions from previous meetings
- 325 Annual Governance and Accountability Return 2023-2024 (AGAR)
 - 325.1 Update on status of AGAR
- 326 Governance
 - 326.1 Approval of Reserves & Investment Policy (pre-circulated)
 - 326.2 Gov.uk email addresses
- 327 Finance
 - 327.1 Approval of Grant Request for Welcome Evening for new residents (pre-circulated)
 - 327.2 Confirm Balances in all Accounts 03.09.2024
 - Account A: £129,772.13
 - Account B: £1193.94
 - Account C: £20,383.50
 - TOTAL: £151,349.57
 - 327.3 Terms & Conditions of Lottery Grant for Lake Hide
 - 327.4 Budget Cycle – Request for Finance Committee Meeting in first two weeks of October.

327.5 Earmarked Reserves

£28,715.00 CIL
£9440.00 Lottery Grant
£27,187.23 Greenham Trust Grant Play Area
£2340.00 Lengthsman Extra Hours (6 hours each of 13 parishes @£30/hour)
£7000.00 Spares /Repairs for SMB & Stoke Play Areas
£10,895.60 Lengthsman Grant
£24,000.00 3 Months running costs at Approx £8000 per month.

TOTAL: £109,557.83

Changes from last month: Treework Reserve of £4000 removed but added onto Play Area repairs, Lengthsman Grant £4504.40 spent excl VAT.

327.6 Payments & Receipts for Approval made in July 2024

TYPE	DATE	PAYEE	AMOUNT	REMARKS
DD	10/07/2024	Scottish Water	£180.49	
BACS	10/07/2024	SMB Village Centre	£260.00	July & August Office Hire
BACS	10/07/2024	Bourne Valley Systems	£594.00	3 year hosting of stmarybourne.org
BACS	10/07/2024	Premier Grounds	£1890.00	Lengthsman for Cluster
BACS	10/07/2024	Scofell Landscapes	£902.70	Grounds Maintenance
BACS	10/07/2024	Premier Grounds	£108.00	Lengthsman for Cluster (Longparish)
BACS	10/07/2024	Boyd Sport & Play	£132.00	Winder for Tennis Net
BACS	12/07/2024	Premier Grounds	£162.00	Lengthsman for Cluster (Overton)
BACS	23/07/2024	A Young Electrical	£1416.00	Repair of Floodlights & Exterior Socket
BACS	31/07/2024	M Owen	£1229.64	Clerk's Salary July 2024
BACS	31/07/2024	HMRC	£145.16	Tax & NI July 2024
		TOTAL	£7019.99	

Receipts £147.34 Bank Interest Acc A
 £45.89 Bank Interest Acc C
 £750.00 Rent from Ninny's for July 2024
 £860.50 Q2 Fishing Licence

327.7 Payments & Receipts for Approval made in August 2024

TYPE	DATE	PAYEE	AMOUNT	REMARKS
BACS	02/08/2024	M Owen (Expenses)	£151.27	O2, Legal Fees, External Hard Drive, Stationary, Car Parking
DD	05/08/2024	SSE Energy Ltd	£21.65	Unmetered Lamp Post
BACS	05/08/2024	Premier Grounds	£500.40	Lengthsman for Cluster
BACS	05/08/2024	Premier Grounds	£1296.00	Lengthsman for Cluster
BACS	05/08/2024	Scofell Landscapes	£902.70	Grounds Maintenance
DD	09/08/2024	Scottish Water	£85.66	
DD	15/08/2024	SSE Energy Ltd	£108.79	Pavilion
BACS	28/08/2024	Hampshire & IOW Wildlife Trust	£3500.00	Last payment for Riverbank Project Match Funding
BACS	28/08/2024	BDO LLP	£504.00	External Auditor for AGAR 23/24
BACS	30/08/2024	Maxine Owen	£1229.44	Clerk's Salary August 2024
BACS	30/08/2024	HMRC	£145.36	Tax & NI August 2024
		TOTAL	£8445.27	

Receipts: £135.32 Bank Interest Acc A
 £41.82 Bank Interest Acc C
 £750.00 Rent from Ninny's for August 2024

328 Planning:

328.1 Summary List of applications since last meeting shown below.

Response Date	App Reference	Address	Type	Consultee Response
31/07/24	T/00335/24/TCA	1 Spring Hill, SMB	Trees	No Objection
05/08/24	24/01554/HSE	Swampton Bungalow, SMB	Extension	No Objection
05/08/24	T/00345/24/TCA	Spring Hill House, SMB	Trees	No Objection
07/08/24	24/01514/FUL	Valley Farm, Stoke	Replacement Dwelling	No Objection
08/08/24	T/00351/24/TCA	3 Spring Lease, Stoke	Trees	No Objection
08/08/24	24/01570/HSE	6 Applegate, SMB	Porch	No Objection
27/08/24	24/01636/HSE	7 Spring Hill, SMB	Garden Room	No Objection
29/08/24	24/01749/HSE	2 Belle View, Baptist Hill, SMB	Extension	No Objection
12/09/24	T/00420/24/TCA	Bourne Court, SMB	Trees	To be decided
17/09/24	24/01911/HSE	Bankcroft, SMB	Replacement/Repair after fire	To be decided
23/09/24	T/00425/24/TCA	Trestan Cottage, SMB	Trees	To be decided

328.2 Six applications shared on Facebook since last meeting.

All applications listed in 328.1 with the exception of the Applications relating to Trees in a Conservation Area (Those application references ending TCA).

329 Highways & Footpaths - Update

330 Flood - Update

331 Lake - Update

332 Recreation Ground - Update

332.1 PF Meeting with Cricket Club concerning repair/renovation/rebuild of Pavilion

332.2 Clerk Playground Update

332.3 EM Reinstatement of Car Park after removal of current Play Area/Shelter/Planter

332.4 Clerk Apsley Farm Staff Picnic confirmed for 15th September 2024 from 2pm

332.5 Clerk Request from Bowling Club to use the MUGA for parking in the evenings during Winter.

332.6 Clerk Request from Village Hall Chair to include Saturday mornings in MUGA Parking schedule or a designated space.

332.7 GM Sign for the Recreation Ground concerning Dogs, Bikes, BBQs etc

332.8 Clerk Request for MUGA parking on 20th September for Cricket 5:45pm – 8pm

333 Other Business:

- 333.1 Clerk 2 x Trees in Lake Area which need urgent attention. 2 x Willows requested by Fishing Syndicate
- 333.2 JD Request for share of Budget for plants for the War Memorial Garden.
- 333.3 Clerk Pesticide usage in the Parish – Concern from Stoke resident

Date of Next Meeting: Tuesday 8th October 2024