



Parish Council Meeting Minutes

held on Tuesday 9th July 2024 at 19.30, in the Main Hall, Village Centre.

Present: Cllrs Dave Burlison, Bridget Culley, Jeanette Davies, Patrick Foote (Chair), Ed Makgill, Glenda Mew, Dave Peart (Vice-Chair), Gwen Randall.

In attendance: Parish Clerk, Maxine Owen

Members of the Parish: 4

Meeting start: 19:30

305. Introduction led by the Chair: General Welcome and thank you for those members of public attending.

306. Time allowed for public speaking:

Locked Gate: Member of the Public (MOP) advised the council that a new gate had been installed and was locked preventing access to the footpath at the Walworth Road end of Footpath 39. Once established where exactly it was Cllr Foote agreed to investigate and report to Hampshire County Council Rights of Way Officer.

ACTION: Investigate exact location and report to HCC – **Cllr Foote**

Swampton House: The owner of Swampton House attended to update the Parish Council (PC) on the situation with the bowed wall at the property, advising that they have been working with the Conservation Department since February. Although progress is slow in dealing with issues with Listed buildings the MOP advised that he hoped he was now making progress with the correct departments, and the wall was on a list of issues to be addressed. Cllr Makgill offered to provide the MOP with contact details of a Heritage Consultant he used. It was suggested that when the point of repair or rebuild was reached that the probable issues along Denham Terrace with access and parking might be helped by gaining the cooperation from the owner of the Coronation Arms for temporary parking while the works go ahead. Cllr Foote reassured the MOP that the PC was supportive of what was being achieved, and the progress that had been made.

ACTION: Provide contact details to MOP for Heritage Consultant – **Cllr Makgill**

ACTION: Provide contact details to MOP for Coronation Arms owner – **Cllr Foote**

Power Outage: An MOP advised that he had been contacted by SSE to advise of a planned power outage on 5th September 2024. The Clerk advised she had also had a similar call and would send the details on to the community once the promised email from SSE had arrived. The power outage would affect a large portion of the village including The Boundary, Pavilion, Village Hall & the church.

ACTION: Share information with the community when confirmation arrives - **CLERK**

307. Apologies for absence: Cllr Jeffrey

308. Declarations of interest: Cllr Makgill for Item 313.1 Application Number 24/01271/ROC.

309. Receive reports from Borough & County Councillors: None Present, No reports sent.

310. Minutes of Full Council meeting held 11th June 2024

310.1 **Approved by: Proposed: Cllr Peart, seconded: Cllr Randall**

310.2 The Action List was pre-circulated with the Agenda with updates. Clerk requested that

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Signed: Cllr Patrick Foote Date: 10th September 2024



councillors review and feedback any amendments.
 Updates were received from Cllr Makgill, Cllr Burlison & Cllr Foote.

ACTION: Update and circulate Action List - **Clerk**

311. Governance:

311.1 Approval of Asset Register (pre-circulated) was made unanimously. The Pound to be added. A discussion was had about the removal of benches. Cllr Makgill agreed that he would assess the current benches and make a plan to remove and replace as appropriate.

RESOLVED: Unanimous Approval by all councillors.

ACTION: Assess and plan removal and replacement of current benches – **Cllr Makgill**

311.2 The Clerk advised that 3 queries had come in from the external auditor concerning the AGAR submission. The clerk advised she was working through the queries and would update the council once complete. Small adjustments to allow for rounding, an extended descriptions of one Explanation of Variances for 'Other Receipts'.

ACTION: Update once final queries are complete - **CLERK**

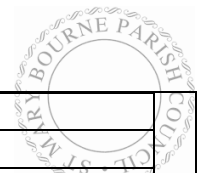
312. Finance:

312.1 Bank Balances on 01/07/2024
 Account A: £141,378.97
 Account B: £1681.55
 Account C: £20,297.19 (Investment Account)

Earmarked Reserves	
£28,715.00 CIL	
£9440.00 Lottery Grant	
£27187.23 Greenham Trust Grant Play Area	
£3,500.00 Riverbank Project	
£4000.00 Tree Work in Recreation Ground	
£2340.00 Lengthsman extra hours (6 hours each of 13 parishes @£30)	
£3000.00 Spares/Repairs for SMB & Stoke Play Areas	
£24,000.00 3 Months running costs at Approx £8000 per month.	
TOTAL: £117,582.23	
Available Funds: TOTAL: £45,775.48	

312.2 Payments & Receipts for Approval made in **June 2024**.
Proposed: Cllr Foote, seconded Cllr Makgill

TYPE	DATE	PAYEE	AMOUNT	REMARKS
DD	10/06/2024	Scottish Water	£50.19	
BACS	12/06/2024	Play Safety Ltd	£230.40	Annual Play Equipment Inspections
BACS	12/06/2024	Scofell Landscapes	£902.70	Grounds Maintenance
BACS	12/06/2024	Premier Grounds	£1350.00	Lengthsman for Cluster
BACS	12/06/2024	SMB Village Centre	£130.00	Office Hire
BACS	12/06/2024	Elpatech Ltd	£72.00	Transfer to New PC & One Drive Updates
BACS	17/06/2024	The Sign Shed Ltd	£39.15	No Parking Signs x 2
BACS	21/06/2024	S M Tarrant	£430.08	Litter Picker Quarterly Payment
BACS	21/06/2024	Eclipse Pest Control	£130.00	Quarterly



DD	26/06/2024	SSE Energy Ltd	£25.94	
BACS	26/06/2024	Boyd Sport & Play Ltd	£200.40	Tennis Net
BACS	28/06/2024	M Owen	£1229.44	Clerk's Salary June 2024
BACS	28/06/2024	HMRC	£145.36	Tax & NI June 2024
		TOTAL	£5175.66	

Receipts £153.32 Bank Interest Acc A
 £38.90 Bank Interest - High Interest Acc C
 £750.00 Rent from Ninny's for June 2024
 £15,400.00 Lengthsman Grant from HCC

The Clerk advised that two large payments were likely to be made before the September meeting. An invoice to cover 3 years hosting of the stmarybourne.org email addresses £495.00 + VAT, and the repairs to the Play Areas on 11th July 2024 quoted at £5725.00 + VAT.

313 Planning: (Any queries please email: planning@stmarybourne.org)

313.1 – Summary List Of applications since last meeting shown below. These are the responses from the Parish Council, not the final decision from BDBC. Applications sent through since the publication of the agenda may be added for discussion dependent on the required consultee response time and will be recorded in these minutes.

Response Date	App Reference	Address	Type	Consultee Response
02/07/2024	T/00279/24/TCA	SMB Lake Islands	Work on Trees	No Objection
01/07/2024	24/01271/ROC	Breach Farm House, SMB	Stable	No Objection
05/07/2024	24/01276/HSE	Knapp Cottage, SMB	Greenhouse	No Objection
09/07/2024	24/01271/ROC	Breach Farm House, SMB	Amendment	No Objection
19/07/2024	T/00313/24/TCA	White Hart Cottage, Stoke	Work on Trees	No Objection
23/07/2024	24/01436/FUL	Land Adjacent to Wyke Down Farm, Picket Piece	Change of Use from Agricultural to B8 Storage	To be decided*

*Application 24/01436/FUL was discussed. The additional pressure on the roads from more vehicle movements, that a single layer of containers would probably be obscured for view by the hedge, but two high container storage would be in view. The land is not in a conservation area and is on the edge of the parish. The PC decided to allow the Planning Working Group (PWG) to decide by majority. Likely to be No Objection on current number of responses from the PWG.

313.2 Shared on social media since last meeting:
 24/01271/ROC and its later amendment – Breach Farm. Stable.
 24/01276/HSE – Knapp Cottage. Greenhouse.
 24/01436/FUL – Wyke Down Farm. Change of Use to B8 Storage

314 Highways & Footpaths: (Any queries please email: highways@stmarybourne.org)

314.1 **Footpaths:** Cllr Foote advised that two Footpaths Officers had been appointed. Wendy Uniacke & Paul Stuart-Buddery. Both officers are keen to get going inspecting the footpaths and reporting on any issues they find. The Terms of Reference/Job Description will be posted on the PC Website shortly.



ACTION: Publish Terms of Reference/Job Description on PC Website – **CLERK**

Highways: Cllr Makgill that Nick Adams-King the Hampshire County Council lead on highways and infrastructure has now moved into a different role, and the new contact is Cllr Lulu Bowerman. Cllr Makgill also advised that his contact in the Environment Agency had been told that HCC Highways were planning to specifically invest in road drainage in St Mary Bourne Parish. This is yet to be confirmed by HCC.

315 Flood Emergency Group (FEG): (Any queries please email: flood@stmarybourne.org)

315.1 Cllr Makgill advised that he and another member of the FEG had met with the Environment Agency (EA) and walked the village of St Mary Bourne discussing the Bourne Rivulet and the problems in time of high flow identifying pinch points and problems. Cllr Makgill is happy that the Parish Council now have an open dialogue with the EA, and this can only help in the future.

Cllr Burlison updated the PC on progress with actions from Southern Water (SW) and advised a formal progress meeting was being held on Thursday 11th July 2024, and a better update of progress would be available then. The remedial work at Knapp Cottage has been completed. Cllr Burlison advised that he had learned at a recently attended Pan-Parish meeting for the Thruxton/Kimpton area now has no need for tankers each winter, as their sewers have been repaired and lined with Tubigel. SW are currently surveying our sewers but are not sure this particular fix will work in the St Mary Bourne Catchment because of the springs and pressure levels from the groundwater when it rises here. Other updates included confirmation from SW that Floyd Cooper from SW will continue to take the lead in our area for the repairs at least through this summer and winter and that the tanker and pump had finally gone from the War Memorial area of SMB village. Further information will be available after the meeting with SW on Thursday 11th July. Please see the Flood Information page on the PC website for this.

316 Lake: (Any queries please email: lake@stmarybourne.org)

316.1 Cllr Culley advised there was a Lake Working Group meeting on 12th June 2024. The meeting included a review of the Terms of Reference, the upcoming cut by Scofell, the plans for nettle spraying, and next steps from the Tree Report. The next working group meeting is now scheduled for 17th July, and Cllr Culley has invited an additional member of the fishing syndicate so fishing matters can be discussed. It was suggested that a Volunteer Day might be of use, as the trees regularly eject dead wood, and the more that can be removed the better the cut will be by Scofell each month.

ACTION: Discuss a Volunteer Day at the Lake meeting on 17th July 2024 – **Cllr Culley**

317 Recreation Ground: (Any queries please email: rec@stmarybourne.org)

317.1 **Play Area Project:** All councillors had been updated previously on a meeting with the project leaders, the proposed area for the new play equipment needs to be agreed. Cllr Makgill has a meeting scheduled with Purbeck to get an estimated cost for the reinstatement of the car park once the current play area is removed. It was agreed that there is a requirement for a storage facility in the plan, and that it would help with decisions once the location plans for the Mac's Field application were available.

ACTION: Update PC once costs are in from Purbeck – **Cllr Makgill**

317.2 **Facilities Improvement for Ladies Cricket at the Pavilion:** The Clerk advised that she had seen the recently completed improvements to the Ladies Facilities at the Pavilion, discussed the key-holder plans, and made a formal Thank You to the Cricket Club and particularly to Luke Mew who had done such a great job.

ACTION: Send a formal Thank You to Luke Mew for his work improving the facilities – **Clerk**

317.3 **Broken Benches:** This item already discussed during item 311.1 Asset Register, with Cllr Makgill



agreeing to make an assessment and create a plan to refurb/remove/replace the current benches where necessary.

- 317.4 **Pavilion Lease and container update:** Cllr Foote advised that he believed the two year lease would be signed, but nothing had come through in writing so far. It has been requested that the container is removed by 21st July.

ACTION: Chase Nicola Facey for a response – **Cllr Foote/Clerk**

- 317.5 **Repairs to Play Area Equipment:** Infinity Playgrounds will be making the quoted repairs to the play areas in both Stoke and St Mary Bourne on 11th July 2024.

ACTION: Update community on date and short closures that will be required - **CLERK**

- 317.6 **Extra Bin by back of shop:** The Clerk requested that an additional or larger bin be purchased by the footpath at the rear of the shop. It is regularly full to over-flowing. Public bins are expensive to buy, (£415 + Vat Small, £690+VAT Large) and it was discussed whether some of the cost could be met by The Boundary.

ACTION: Follow-up with the Boundary Committee on possible contribution – **Cllr Burlison**

- 317.7 **Dog Fouling:** The increase in incidents of dog-fouling on the Rec at SMB have been brought to the attention of the PC. After discussion it was agreed that Cllr Foote would write something in the PCs article in the Hilland Valley this month, and the Clerk would put a post out on social media. It was agreed that it was possible that a rule for dogs to be kept on leads on the REC may be required, because a total ban on dogs there would be unpopular, and at hopefully unnecessary at this point.

ACTION: Add to Hill and Valley Article this month – **Cllr Foote**

ACTION: Post an appropriate message on social media - **Clerk**

318 Other Business

- 318.1 **MUGA Parking 07.12.24:** A request for use of the MUGA for Parking was unanimously agreed for a wedding on the afternoon of 7th Dec 24. It is thought that bearing in mind the date that it should not be a problem.

ACTION: Advise requestor of approval - **Cllr Foote**

- 318.2 **CCTV:** The Clerk advised that the CCTV was partly working but would require further investigation. Cllr Burlison had a look and has contacted previous Cllr Henderson for his advice. Cllr Peart suggested contacting Nic Cross from Sustainable Bourne Valley to see if he may be able to help.

ACTION: Contact to be made with Nic Cross– **Cllr Peart**

- 318.3 **Defibrillator for Binley:** Cllr Foote advised that residents from Binley had asked whether a defibrillator could be provided for their village. The clerk advised that the key part of being able to provide one was finding a location which as well as being central to everyone a power supply would be required. The clerk will liaise with the requestor. The PC in principle unanimously agreed to meet the cost of purchasing the defibrillator and cabinet from CIL funds held in reserve.

RESOLVED: Unanimously approved in principle (Costs to be advised to PC)

ACTION: Liaise with requestor – **Clerk**

- 318.4 **BourneFest 2025:** The Clerk advised that the BourneFest committee had met to debrief from this year's event and could confirm that they were pleased with the profit of £1600 made, as they were in fact anticipating a loss in the first year. The committee have discussed ALL feedback which has been received about this year's event and will be making some changes. Because of



availability issues with bands invited to the Saturday night the committee have requested that 2025's event is held on 13th, 14th & 15th June 2025 instead of the previously requested Solstice weekend. The council unanimously agreed the Recreation Ground could be used next year on these dates.

ACTION: Advise BourneFest Committee of approval- **CLERK**

318.5 **Vacant Property:** Cllr Burlison advised that following discussions last month concerning the unkept vacant property in SMB. BDBC had been contacted and details handed to Planning Enforcement and the Environmental Health Department for investigation.

318.6 **Police Report:** The Clerk advised that the local PCSO Kieron Venn would be providing a report monthly on anything reported in the parish. The Clerk advised that the most appropriate place on the PC website would be found/created and made available for the community to see. This month's report specifically advised of several reports of poaching that had been made in the Kingsclere and Hannington area and should anyone see activity like this it should be reported immediately to the police and Operation Galileo quoted with information of the exact location.

ACTION: Update PC Website to include monthly Police Reports - **CLERK**

Date of next meeting:

Tuesday 10th September 2024 at 19:30

Meeting End: 20:47

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