St. Mary Bourne Parish Council
www.stmarybourne-pc.gov.uk

Agenda for the St Mary Bourne Parish Council ordinary meeting
held on Monday 7th November 2022 at 19.30
in the Village Centre, Main Hall

Agenda

30   Introduction led by the chair

31   Time allowed for public speaking

32   Receive apologies for absence

33   Declarations of interest

34   Receive reports from Borough & County Councilors

35   Minutes of Full Council meeting held on 11th October 2022 (pre-circulated)

35.1   Approve the last minutes
35.2   Review the status of actions agreed at the meeting

36   Governance

36.1   HALC Training Offering
36.2   Operational Documentation Review and Responsible Person
            General Privacy Policy
            Contact Privacy Notice
            Complaints Policy & Procedure

37   Finance

37.1   Confirm balance in both accounts: Account A: £61,460.46
                                                 Account B: £1,551.35

37.2   Payments for Approval:

Date	Payee	Description	Gross Total -	Vat
01.11.22	SMB Village Centre	Hire of Parish Office in club room	£130.00	
24.10.22	Premier Grounds & Gardens	Lengthsman Cluster	£2700.00	£450.00
31.10.22	Scofell	Grounds Maintenance	£823.99	£137.33
31.10.22	ElpaTech Ltd	IT Assessment & Correction	£114.00	£19.00
19.09.22	JPH Electricals	Lighting in Cricket Pavilion	£120.00	£20.00
02.11.22	M Owen	Temp Clerk Support	£1080.00	

37.3   CIL Payment notification received from BDBC

38   Responsible Persons:

38.1   OM   List all responsibilities of the Parish Council and allocate a responsible person.
38.2   OM   Local maintenance working party team.

39   Planning:

39.1   Any objections from planning portal.
39.2   Process Review.
39.3   The role of a councillor in planning.

40   Footpaths:

40.1   Update

41   Flood:

41.1   Communicate to Lengthsman that clearing grips in Egbury Road is a priority.
41.2   Grips plan of action.

42   Highways:

42.1   GM   Parking by the school on the Old Chapel Side by the bend. Potentially dangerous.

43   Recreation Ground and Lake:

43.1   Rec tree quotes
43.2   Waterbourne and Winterbournes historical project

43.3   EM   Quotes for Site Mapping of Rec area

44   Clerk / PC Office update

44.1   Update on IT System.
44.2   Update on temp admin support
44.3   Agenda Item detail. Topics and subject matter.

Date of Next Meeting: To be confirmed.