

**Minutes of the St Mary Bourne Parish Council meeting held on  
Tuesday 14<sup>th</sup> September 2021**

**Present:** The Chair, Cllr David Peart and Jo Perry, Bridget Culley, Kevin Noble and Kevin Fullerton.

**In attendance:** The Clerk, Ben Sawyer

**Members of the Press & Public in attendance:** 2

**1. Introduction led by the chair**

**2. Time allowed for public speaking and the following points were raised:**

**Footpath 28 – there was concern over it being overgrown and needed to be cleared. Lengthsman to be advised.**

**Jubilee Tree – this is situated near to the cricket pavilion and the surrounding area has become overgrown. This has been reported to the ground maintenance contractor.**

**Lake – there was concern around the lack of maintenance in the past 12 months, this was due to working with and the advice of Hampshire Wildlife Trust to leave Spring/Summer to see what grows. The Plan moving forwards is to look at having an area of wild flowers then a plan to be agreed with the lake committee.**

**Lakeside Footpath – maintenance of nettles 5ft out from path again request for strimming has been made**

**July – minutes (borough clarification, development control – 1<sup>st</sup> submitted and refused)**

**3. Receive apologies for absence – Cllr Madge, Cllr Randall**

**4. Declarations of interests - none**

**5. Minutes of Full Council meeting held on 20<sup>th</sup> July 2021 5.1 to be approved minutes – this was proposed by Cllr Culley and seconded by Cllr Perry**

**6. Review the status of actions agreed at the meeting – None**

## 7. Receive reports from Borough & County Councillors

Borough Councillor Report – has been circulated to councillors and a copy can be made available on request to the Clerk

## 8. Governance

### 7.1 Receive HALC bulletins & newsletter – None Currently

## 9. Planning

### 8.1 Planning consultation for

8.1.1	21/02410/FUL  Stubbs House Binley Bottom Binley SP11 6HA Proposal: Alteration and change of use of existing barn to artist's studio associated with residential use at Stubbs House
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**No objection**

8.1.2	21/02414/HSE  12 Stevens Green St Mary Bourne SP11 6DF Proposal: Single storey extension to the rear elevation
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**No objection**

8.1.2	21/01773/FUL  Windmill Cottage Egbury Road St Mary Bourne SP11 6DW Proposal: Erection of stable building, and use of surrounding land for private equestrian use
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**No objection**

### 8.2 Tree notices of intent for consultation at meeting

8.2.1	T/00383/21/TCA  <u>Application for works to trees growing in a conservation area</u> Proposal: fell 3 roadside ash trees.
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	<u>Prune 1 cherry to tree by 2m leaving a spread of approx 10m.</u> <u>Fell 1 willow.</u> <u>At willowtree house, stoke road, st mary bourne</u>
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**No objection**

<b>8.2.2</b>	T/00456/21/TCA  <u>Application for works to trees growing in a conservation area</u> <u>Proposal: t1 black walnut: crown lift to 8m, thin branches south side by 20%, reduce shape by 2m.</u> <u>T2 crack willow: repollard to old points.</u> <u>At oak beams, church street, st mary bourne</u>
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**No objection**

<b>8.2.3</b>	T/00439/21/TCA  <u>Application for works to trees growing in a conservation area</u> <u>Proposal: pruning works to various trees as per spec on application form received 27 august 2021.</u> <u>At ringlands, stoke road, st mary bourne</u>
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**No objection**

<b>8.2.4</b>	T/00434/21/TCA  <u>Application for works to trees growing in a conservation area</u> <u>Proposal: removal of spruce and leylandii. It is an overgrown hedge and client is planting with a more suitable species</u> <u>At 2 pound cottage , stoke lane, st mary bourne</u>
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**No objection**

<b>8.2.5</b>	T/00420/21/TCA  <u>Application for works to trees growing in a conservation area</u> <u>Proposal: spruce (s1) - tree died around three years ago and needs to be felled before it falls over (it is around 25 feet high). There are a number of</u>
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	<p><u>other trees very close to it and taking it out would be beneficial to the remaining trees</u></p> <p><u>Conifer/leylandii (I1) - crown reduction to around half its height (reduce from 30 feet high to 15 feet). This tree sits on the boundary with white field cottage and has grown excessively over the past few years. It was reduced in size three years ago but has since grown back strongly. The neighbour is now concerned it may take out his telephone wires if it grows further, and it blocks a huge amount of light from his house (about 8 feet from the tree)</u></p> <p><u>Ash (a1) - crown reduction of about 30%, reducing height from 25 feet to around 15 feet. This tree also sits on the boundary with white field cottage and has grown substantially in the past three years since it was last cut back. Reduction needed because of excessive shading of the garden and concerns it may grow out of control. There are a number of other very large ash trees in relatively close proximity</u>  <u>At harewood , crab tree lane, stoke</u></p>
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**No objection**

## 9.0 Finance

### 9.1 Approve monthly accounts for August and September 2021

#### August 2021

Monthly accounts for August 2021						
Date	Received from/paid to	Total	Treasurers account	Business Bank Instant a/c	Fixed term deposit	Petty cash
<b>30/07/2021</b>		<b>£67,671.68</b>	<b>£1,863.99</b>	<b>£63,171.68</b>		
	Transfer not agreed, but required due to upcoming payments in August and September pre		£4,500.00			
	<b>Receipts</b>					
	Interest			£0.62		
	<b>Payments</b>					
17/08/2021	Payments to cover invoices		£4,500.00			
<b>30/08/2021</b>		<b>£67,671.68</b>	<b>£6,363.99</b>	<b>£63,172.30</b>	<b>£0.00</b>	<b>£0.00</b>
	Closing balance at bank & in hand at 30/8/21	£67,671.68	£6,363.99	£63,172.30	£0.00	£0.00

## September

Monthly accounts for August 2021						
Date	Received from/paid to	Total	Treasurers account	Business Bank Instant a/c	Fixed term deposit	Petty cash
<b>30/08/2021</b>		<b>£67,671.68</b>	<b>£1,380.90</b>	<b>£64,671.68</b>		
Transfer not agreed, but required due to upcoming payments in August and September pre			£3,000.00			
<b>Receipts</b>						
	Interest					
<b>Payments</b>						
06/09/2021	Payments to cover invoices		£3,000.00			
<b>14/09/2021</b>		<b>£67,671.68</b>	<b>£4,380.90</b>	<b>£64,671.68</b>	<b>£0.00</b>	<b>£0.00</b>
Closing balance at bank & in hand at 14/09/21						
		£67,671.68	£4,380.90	£64,671.68	£0.00	£0.00

## 9.2 Approve monthly accounts for July and August 2021

### July

							1	2	3
<b>Internet payments</b>									
30/07/21	Ben Sawyer	Salary	Salary	921.29	0.00	200500	30291943		
14/07/21	Scofell Commercial Landscapes	Grounds maintenance	26088	823.99	164.79	601507	62031171		
14/07/21	Premier Grounds & Garden Maintenance	Lengthsman	1049	1,836.00	367.20	600249	71341021		
14/07/21	HMRC	PAYE	663P 00168342	76.59	0.00	083210	12001039		
14/07/21	DM Payroll Service	Annual Payroll Supplier	1505	120.00	0.00	402608	61795724		
14/07/21	Playsafety Ltd	Annual Play Inspection	55611	202.20	40.44	602231	70525366		
				<b>Amount</b>	<b>3,980.07</b>				
<b>Expense Payments</b>									
16/07/21	SLCC Membership			180.00					
				<b>Amount</b>	<b>180.00</b>				
<b>Payments by direct debit</b>									
30/07/21	Business Stream	Water	2726615	86.85					
29/07/21	BT	Telephone	GB19582812	64.37					
				<b>Amount</b>	<b>151.22</b>				
				<b>Total payments agreed</b>	<b>4,311.29</b>				

# August

				£	£				1	2	3
<b>Internet payments</b>											
30/07/21	Ben Sawyer	Salary	Salary	921.29	0.00	200500	30291943				
14/07/21	Scofell Commercial Landscapes	Grounds maintenance	26088	823.99	164.79	601507	62031171				
14/07/21	Premier Grounds & Garden Maintenance	Lengthsman	1091	2,025.00	405.00	600249	71341021				
14/07/21	HMRC	PAYE	663P 00168342	76.59	0.00	083210	12001039				
				<b>Amount</b>	<b>3,846.87</b>						
<b>Expense Payments</b>											
05/08/21	Oliver Madge	Strimmer		171.91							
				<b>Amount</b>	<b>171.91</b>						
<b>Payments by direct debit</b>											
31/08/21	BT	Telephone	GB19582812	64.37							
05/08/21	Southern Electric	MUGA	996081001	127.35							
09/08/21	Southern Electric	Bowls Club Electric	747110410	109.87							
09/08/21	Southern Electric	Cricket Club Electric	605697801	73.96							
				<b>Amount</b>	<b>375.55</b>						
				<b>Total payments agreed</b>	<b>4,394.33</b>						
Bank transfer agreed											
From:	Business Bank Instant Account No: 07335158		To Cover payments made above	Amount:	<b>4,400.00</b>	Signed:	RFO				
To:				Amount:			Chair of meeting				

- 10. Footpaths**
- 10.1 Footpath 37 Gate Update (Bells Meadow) Gate should be ready this week and will be fitted shortly.**
- 11. Flood & Emergency Group – River bank restoration alongside the lake is awaiting sign off by Environment Agency and is likely to take place during October and will take around 2 weeks to complete.**
- 12. Highways**
- Bridge in the Square has now been repaired.**
- Derrydown Lane has now had the pot holes repaired**
- 12.1 Bank Top development update – update meeting scheduled for 16<sup>th</sup> September**
- 12.2 Jubilee Light Repair – repair scheduled for w/c 20<sup>th</sup> September**
- 12.3 Manhole Cover by Cricket Club is to be repaired, obtaining quotes**
- 13. Recreation Ground and Lake**
- 13.1 Update from Play Park separate group – no further update**
- 13.2 Review Of Park Safety Report and funding of inspections – awaiting Basingstoke Group for costs.**
- 13.3 Queens Platinum Jubilee – meeting to be held in the Village Centre on 22<sup>nd</sup> September to discuss the celebrations planned for June 2022**
- 13.4 Scofell contract extension or re-tender will be discussed at the next Finance meeting**
- 14. Toilets – update on Public Toilets – None currently available from B&DBC.**
- 14.1 Updates on Repair work to surface – No further updates, the Chair has been updating the repair ticket online**

**Meeting concluded at 20:31**

The dates of the next meetings:

Full Council meetings: October 12<sup>th</sup> 2021

November 9<sup>th</sup> 2021

December 14<sup>th</sup> 2021

**Ben Sawyer, Clerk, St Mary Bourne Parish Council**  
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