



## Parish Council Meeting Minutes

held on Tuesday 10<sup>th</sup> December 2024 at 19.30, in the Clubroom, Village Centre.

Present: Cllrs Dave Burlison, Bridget Culley, Jeanette Davies, Patrick Foote (Chair), Phil Jeffrey, Ed Makgill, Glenda Mew, Dave Peart (Vice-Chair), Gwen Randall

In attendance: Parish Clerk, Maxine Owen

Members of the Parish: 4

Meeting start: 19:30

**360. Introduction led by the Chair:** General Welcome and thank you for those members of public attending.

**361. Time allowed for public speaking:**

**CIL Reserves:** A member of the public (MOP) queried the CIL Funds held in reserve for the Car Park Reinstatement. Cllr Foote explained it was intended for once the Play Area has moved and the area would need to be returned to tarmac, and lines painted, fencing replaced. The MOP requested to know which applications this CIL fund had come from. The Clerk will provide the information to the MOP.

**ACTION:** Provide MOP with Planning Applications relating to CIL Funds in reserves – **Clerk**

**362. Apologies for absence:** None

**363. Declarations of interest:** None.

**364. Receive reports from Borough & County Councillors:** Cllr J Perry in attendance and read her report. In summary:

The new Local Plan at BDBC is in the process of being updated, and will be published once any changes from the new government have been considered and added where appropriate. Possible 37% increase in housing across BDBC, and potential sites are being discussed. There will be a new Planning & Infrastructure Bill in January 2025 which will determine housing numbers, and any new rules in planning.

BDBC is carbon-neutral currently.

There will be food waste changes next year, and an end to the weekly Black Bin collection, although this is being fought at committee level in BDBC.

The Manydown development on the edge of Basingstoke is being finalised. 3500 new houses, 40% of which will be Affordable Housing, 2 primary schools, a 250 acre park, and land will be set aside for a new secondary school.

Locally, there is a planning application in Hurstbourne Priors (HBP) Parish on the Apsley Estate for 45 houses. HBP & Longparish Parish Council have put in Objections.

On Tuesday 17<sup>th</sup> December in Woolton Hill Village Hall, Hampshire County Council (HCC) are holding a meeting to discuss the HCC Budget. Cllr Perry agreed to find out whether there was a meeting planned that our parish would be included in. **Since the meeting Cllr Perry has confirmed that there is no plan for a meeting for our area, so any interested parties should attend the meeting in Woolton Hill on the 17<sup>th</sup>.**

BDBC have proposed a 2.99% increase in Council Tax for 2024/25 Tax Year.

Copies of Parish Council Minutes may be accessed at [stmarybourne-pc.gov.uk](http://stmarybourne-pc.gov.uk) - [ParishCouncilMeetings](#)

Signed Cllr PJJ Foote Date 23.01.2025



A discussion was had on the Solar Farm at Lower Wyke Farm, and Cllr Perry confirmed she did not have an update on the application. It was requested whether it could be confirmed that the Solar Farm would be returned to farmland at the end of its proposed 30 year life.

A further discussion was had on the Apsley Farm application for 45 houses and the Councillors agreed that an objection would be put into BDBC Development Control to ensure they were aware of the expected negative impact the development would have on our local services such as the GP surgery and local schools. Cllr Foote agreed to draft a letter of objection.

**ACTION:** Confirm with Development Control that any solar park land would be returned to agricultural use after 30 years – is this planned for the legal agreement? – **Cllr Perry**

**ACTION:** Send Objection Letter concerning the Apsley Estate development – **Cllr Foote**

**365. Minutes of Full Council meeting held 12<sup>th</sup> November 2024**

365.1 All agreed the latest draft minutes were a true record of the meeting on 12<sup>th</sup> November 2024.

**Approved: Proposed: Cllr Peart, seconded: Cllr Davies**

365.2 The Action List was pre-circulated with the Agenda with updates. Clerk requested that councillors review and feedback any amendments. All confirmed no updates currently.

**ACTION:** Update and circulate Action List - **Clerk**

**366. Finance:**

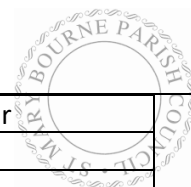
366.1 Bank Balances on 02/12/2024  
 Account A: £174,667.08  
 Account B: £1424.00  
 Account C: £20,512.30(Investment Account)  
 TOTAL: £196,603.38

366.2	Earmarked Reserves	
	£28,715.00 CIL Funds for Car Park reinstatement	
	£50,064.52 CIL	
	£9,440.00 Lottery Grant	
	£27,187.23 Greenham Trust Grant Play Area	
	£2,340.00 Lengthsman extra hours (6 hours each of 13 parishes @£30/hr)	
	£6132.80 Lengthsman Grant	
	£24,000.00 3 Months running costs at Approx £8000 per month.	
	<b>TOTAL: £147,879.55</b>	
	Changes from last month: Lengthsman £1728.00 paid.	
	<b>Available Funds: TOTAL: £48,723.83(Bank Balances – Reserves)</b>	

366.3 Payments & Receipts for Approval made in **November 2024.**

**Proposed: Cllr Foote, seconded Cllr Peart**

TYPE	DATE	PAYEE	AMOUNT	REMARKS
DD	04/11/2024	SSE Energy Ltd	£21.65	
BACS	07/11/2024	Maxine Owen Expenses	£293.53	Paper, Printer Ink, Remembrance Items
DD	08/11/2024	Scottish Water	£132.14	
DD	11/11/2024	SSE Energy Ltd	£112.97	
DD	11/11/2024	SSE Energy Ltd	£1671.40	Pavilion catch-up on estimates after Smart Meter installation
BACS	13/11/2024	Scofell Landscapes	£902.70	Grounds Maintenance



BACS	13/11/2024	Premier Grounds	£1728.00	Lengthsman for Cluster
BACS	13/11/2024	SMB Village Centre	£130.00	Office Hire
BACS	22/11/2024	SSE Energy Ltd	£22.35	
BACS	25/11/2024	Cllr JE Davies	£50.42	Bulbs & Plants for War Memorial
BACS	28/11/2024	London Hearts	£750.00	Match Funded Grant for Defibrillator for Binley
BACS	29/11/2024	Maxine Owen	£1229.64	Clerk's Salary November 2024
BACS	29/11/2024	HMRC	£145.16	Tax & NI November 2024
		<b>TOTAL</b>	<b>£7,189.96</b>	

**Receipts**    £140.23 Bank Interest Acc A  
                   £40.64 Bank Interest - High Interest Acc C  
                   £750.00 Rent from Ninny's for November 2024

**367        Planning:**

367.1 – Summary List Of applications since last meeting shown below. These are the responses from the Parish Council, not the final decision from BDBC. Applications sent through since the publication of the agenda may be added for discussion dependent on the required consultee response time and will be recorded in these minutes.

Response Date	App Reference	Address	Type	Consultee Response
02/12/2024	T/00552/24/TCA	Lillydown Villas, SMB	Trees	No Objection
02/12/2024	T/00554/24/TCA	The Vicarage, SMB	Trees	No Objection
06/12/2024	24/02584/HSE	Field House, Middle Wyke	Garage Extension	No Objection
09/12/2024	T/00575/24/TCA	Bankcroft, Spring Hill Lane, SMB	Trees	No Objection
12/12/2024	24/02609/RET	Land Opposite Wyke Down Pub, Picket Piece	Change of Use	No Objection
16/12/2024	T/00593/24/TCA	Trestan Cottage, SMB	Trees	No Objection
17/12/2024	T/00599/24/TCA	Gangbridge Cottage, SMB	Trees	No Objection
10/12/2024	24/02050/FUL	Cold Harbour Farm, SMB	Amendments	No Objection

367.2        Three applications shared on Facebook since last meeting.  
 All applications listed in 367.1 with the exception of the Applications relating to Trees in a Conservation Area (Those application references ending TCA).

**368        Highways & Footpaths:** (any queries please email: [highways@stmarybourne.org](mailto:highways@stmarybourne.org))

368.1        Upper Link: It was agreed that the footpath is unclear, but the ground is too wet this time of year to be used much and would be difficult to cut.

368.2        The Wykes: Cllr Foote advised that he had been approached by a landowner to request permission to install a gate to prevent unauthorized vehicular access. This gate would cross a footpath. It was agreed that as long as the appropriate access was available to the footpath there was no reason for the landowner not to go ahead. It is believed there is no legal reason the landowner can't gate their own field.

368.3        Country Code: Discussion in regard to the number of gates left open across the parish, and people seem to be less aware of the 'country code'. It was agreed that the Clerk would see



what information was available on-line and through the Countryside Access Team at HCC and find an appropriate poster to publish. It was agreed by all that it was appropriate to remind the community of the rules around using the Recreation Ground in general, and at the next Recreation Ground Working Group meeting plans should be made for a sign for the Rec.

**ACTION:** Research and publish information on the 'Country Code' - **Clerk**

368.4 Test Way on Bourne Hill (Roman Rd): Cllr Foote advised that an MOP had contacted concerned about the safety of crossing the road at this point. Could a zebra crossing be installed? A speed bump? It was agreed that it was a potential risk – particularly if people were not habitually shutting gates. It was agreed that the Clerk would contact the road safety team at HCC and ask for advice, check whether there is a safety assessment process to follow, what their suggestions might be. The repair to the path on the Recreation Ground side was discussed. The clerk advised she was in the process of getting quotes for the repair – but it was HCC responsibility to fix the issue, and the access team had been informed of the problem. Potentially a grant would be made available by the Countryside Access Team for the repair.

**ACTION:** Contact Road Safety Team for advice – **Clerk**

**ACTION:** Continue progressing Test Way repair - **Clerk**

**369 Flood Emergency Group (FEG):** (Any queries please email: [flood@stmarybourne.org](mailto:flood@stmarybourne.org))

369.1 Cllr Burlison advised that weekly online meetings with Southern Water(SW) and representatives from their contractors were continuing, enabling the flow of information both ways.

The work at Minden and Prosen House is now complete.

Work at Holdaway Cottages will commence 16<sup>th</sup> December as will work at Applegate. The target is to complete these works by Christmas in the hope that traffic lights and any groundwater pumps can be removed/switched off while no work is being done over Christmas.

SW have advised that the sewer problem in the pipe near the Bourne Valley Inn has been resolved.

Now that the groundwater has risen again more leaks in private laterals are being found. It is evident in man-holes on farmland between Stoke and Hurstbourne Tarrant that there is groundwater infiltrating the sewer through the brick walls of the man-holes, and SW are listing these findings for repair in the spring when the groundwater recedes again.

At the time of this meeting the groundwater levels are just under the levels they were last year. It is likely there will be a need for some level of tankering, but this will be done in the most effective and least disruptive way possible.

Cllr Makgill advised that the mesh on the underside of the bridge at Baptist Hill will be removed this weekend.

The FEG are planning to publish an update to the community on progress made this year. This should be available before Christmas.

The Clerk advised that the question of repair to the verges had been followed up and now had confirmation from SW of what repairs are already scheduled, mostly for spring 2025. As soon as a final list of planned works is agreed – the PC have advised them of the ones they have missed, this will be made available on the PC website.

**ACTION:** Confirm final agreed list of verge repairs with SW – **FEG.**

**370 Lake:**

370.1 Cllr Culley advised that the Lake Meeting went ahead on Tuesday 26<sup>th</sup> November 2024. The minutes will be available by 20<sup>th</sup> Dec and published on the PC website. There were lots of good



discussions and good ideas from the audience, so Thank You to everyone who attended. The Lake working group will meet in January to set the direction for 2025. A volunteer day will be organised for the Spring.

**ACTION:** Create and Publish Minutes for Lake Meeting held on 26<sup>th</sup> Nov 2024– **Clerk**

### **371 Recreation Ground:**

371.1 **Big Breakfast Fund-Raiser:** The clerk advised that the Play Area Project Team would be organizing a Big Breakfast Fundraiser for Sunday 12<sup>th</sup> January 2025 and would be grateful for any help the councillors could give – come and purchase a breakfast with your friends & family, donate a tombola prize or come and help on the day. Cllr Randall offered to wash-up, so a good start.

**ACTION:** Plan Big Breakfast– **Play Area Project Team**

371.2 **Flagpole:** It was discussed and agreed that a new flagpole should be purchased. The Clerk agreed to find the appropriate one and come back to a future meeting with the details for approval.

**ACTION:** Research available Flagpoles - **Clerk**

371.3 **Sign for Recreation Ground:** As previously minuted the need for a notice/sign was agreed the details to be discussed at the next Recreation Ground Working Group Meeting (RCWG).

**ACTION:** Add requirement for notice/sign to agenda of next RCWG meeting - **Clerk**

372.4 **Next RCWG Meeting:** All agreed the next meeting will be held on Wednesday 8<sup>th</sup> January 2025 at 4pm in the Committee Room.

**ACTION:** Book Meeting Room and agree agenda items - **Clerk**

371.5 **Boxing Day Football Match:** Unanimously approved the use of the Recreation Ground for the traditional Boxing Day Football match. The Clerk will contact the requestor, and advise Ninny's House of the required access to the Pavilion.

**ACTION:** Respond to requestor & contact Ninny's House – **Clerk**

### **372 Other Business**

372.1 **St Mary Bourne Parish Community Fund:** The fund was discussed to give the PC an understanding of its history and current operation. Cllr Culley is one of the Trustees and explained to other councillors how it worked. Cllr Burlison advised that he had recently recommended a member of the Community to the Fund for help. He requested the PC to consider whether the PC could help by making a donation to the fund as a one off, or annually to ensure the work of the fund could be continued, particularly in a year when requests for help might be quite high. It was unanimously agreed that £1000 would be added to the PC Budget to enable the PC to help if requested.

**ACTION:** Amend Budget with addition of £1000 and bring to January 2025 meeting for re-approval – **Clerk**

372.2 **MUGA Parking Requests:** Request from Village Hall & Bowling Club for parking from 4.30pm until Late for Burns Night events in SMB. Evening of 18<sup>th</sup> January 2025. Approved.

**ACTION:** Feedback to requestor– **Clerk**

373.3 **Cones on verge:** The Clerk advised that she had received two written complaints and multiple verbal complaints about the cones along the verge of the B3048. The Clerk suggested she contact Highways through Tom Thacker to try and find the correct person for advice.



**ACTION:** Contact Cllr Tom Thacker for advice on who is best to speak to– **Clerk**

373.4 **Windmill Lane, Stoke:** The clerk advised that an MOP had contacted expressing concern over the use of Windmill Lane as a diversionary route during road closures. The clerk has checked what Highways signs were in place, and at each end are Narrow Lane signs and Not Suitable for HGVs. The clerk believes that this means that Windmill Lane would not form part of any formal diversion route (by way of permit), but there was no obvious way to prevent local people using the lane, it is a public highway. The clerk will clarify when speaking next with Highways.

**ACTION:** Add to list of queries for Hampshire Highways– **Clerk**

373.5 **Baptist Hill:** The Clerk advised that a request had been emailed by a resident relating to an issue with building contractors working on a house there and the mess they are making of the road at Baptist Hill. Again, to be added to the list of questions for Hampshire Highways. Clerk will respond to the resident.

**ACTION:** Add to list of queries for Hampshire Highways – **Clerk**

**ACTION:** Respond to Baptist Hill resident who raised the issue - **Clerk**

373.6 **War Memorial Garden:** Cllr Davies advised that Scofell had done lots of planting and reclaiming of the War Memorial Garden and that it was looking a lot better. Cllr Davies has received nice feedback from resident too.

373.7 **Watercress & Winterbournes (W&W):** Cllr Peart updated the group after attending a meeting with Maggie Shelton (MS) from W&W. MS had called the meeting to advise that Lottery Funding for W&W was stopping from March 2026, so the group would cease in its current form then. MS is hoping that the legacy of the group will be to continue the surveys that are ongoing, of water voles, and invertebrates for example. The Riverbank Restoration projects might need to be supported in the future by the PC, and Cllr Peart and the clerk clarified to W&W that the Precept would not cover potential costs, so support for gaining future funding would be needed once what might be required is understood.

**ACTION:** Maintain contact with W&W as the closure happens – **Clerk & Cllr Peart**

**Date of next meeting: Tuesday 14<sup>th</sup> January 2025 at 19:30**

**Meeting End: 21:05**